



## Madinah al-Ilm Course Terms and Conditions

These are the The World Federation of KSIMC (“The World Federation”)’s Terms and Conditions. All participants of the Madinah al-Ilm course must comply with these Terms and Conditions in order to take part in the course.

### Conditions for Participation

The Participants:

- must be 18 to 25 years old.
- have at least six months’ validity on their passports from the date of return to their home country i.e., Passports must still be valid as of July 2024
- have the Covid universal vaccination card (2 doses), however it is the participant’s duty to meet any further Covid requirements for travel to Iraq.

### Fees and Payment

The Madinah al-Ilm Course is heavily subsidised by The World Federation and successful participants will only be required to pay a nominal fee towards the ground cost which includes but is not exclusive to accommodation, meals, transport in Iraq and visits.

Arrangements for flights will be communicated to participants by their relevant regional federation and visas and additional costs will need to be paid by the participants themselves. Visa for those holding European, UK & American Passports will cost \$50-\$75 which will need to be paid in cash upon arrival at the airport in Iraq. Participants should ensure they have the correct amount of cash available.

Participants must pay a deposit fee of **US \$100** or its equivalent to The World Federation upon submission of application in order to secure their place. The balance of the course fees must be paid in full by **10th October 2023**. If an application is unsuccessful, deposit fees will be refunded in full.\*

\*Please note: The deposit fee is non-refundable if an applicant withdraws **two weeks** before the course commences. In the event of any cancellations, The World Federation will deduct the amount equivalent to the expenses incurred and refund the remaining amount to the applicant. If the applicant cannot attend due to medical reasons, they must submit medical proof to The World Federation; in such circumstances, a full refund will be issued.



**The course fee does NOT include the following:**

- Visas
- RTPCR / Covid-19 tests at home or Iraq airport, if any
- Transportation to and from the home city airport
- Pocket money and souvenirs
- Travel insurance
- Medical expenses
- Shopping
- Airport pick-up/drop-off **outside** the stated course timeframes and locations

### **Cancellation**

Should the course be cancelled due to government restrictions or any other reason, The World Federation will communicate this to the participants as soon as possible.

### **Security**

The World Federation has taken all necessary steps to ensure that the journey and duration of the course is safe and free from risk. However, participants should be aware that whilst Iraq is currently a safe environment, there is always the risk of instability, and participants attend at their own risk.

With regard to personal items and belongings, The World Federation does not accept responsibility for any loss or damage. Participants must not bring hand-held games, valuable jewellery, or other valuable items. Participants are permitted to bring their phones to the course. Wi-Fi will be provided where available, however, where the facilities are not available, participants will have to make their own arrangements.

Please note: Participants are expected to respect the rules of the course, and usage of phones during classes, meeting sessions, trips and activities will not be permitted.

### **Itinerary and Transportation**

The World Federation will set the itinerary of the course and choose internal transportation methods at its sole discretion. The participant understands and accepts that itineraries, schedules and accommodation may change and other alterations may occur which are beyond the control of The World Federation. Where Participants want to meet with friends and relatives in Iraq this will only be allowed with permission and prior arrangement, and only if the course schedule and circumstances allow.



### Health and Safety

There will be access to medical facilities and professionals for the duration of the course. In the case that a participant may require further medical attention & assistance, s/he will be attended to accordingly. The World Federation will ensure the participant's safety and comfort as best they can. Participants will need to bear all costs relating to medical treatment and if, in the view of the Organisers, they are deemed to be unable to continue the course, the participant will have to return home early at their own expense.

**It is recommended that all participants obtain travel insurance for the trip with appropriate medical cover. If a participant has applied via their regional federation, they must check if the cost includes travel insurance and the appropriate medical cover. Details of medical cover should be supplied to the Organisers prior to departure in case an emergency arises. Where travel insurance has not been obtained and/or is not available participants will be liable for any expenses incurred.**

### Dietary and Medical Requirements

Applicants **must** indicate on the application form any special dietary and or medical requirements. The World Federation will strive to arrange for special meals; however, alternatives will not always be available therefore participants are urged to bring some of their own food.

Participants are solely responsible for bringing their own medication for allergies or other medical conditions.

### Behaviour and Attitude

The Participant is expected to:

1. Respect and observe the rules and regulations of the course, and the culture and law of the Republic of Iraq.
2. Be willing to learn and improve.
3. Strive to be a model for others.
4. Be cognisant of the work of the Organisers, mentors, and volunteers, and be patient with them.
5. As part of the course, necessarily attend all the programs & visits & take part in them, including asking questions and taking notes.
6. Be punctual at all times. If there is a genuine reason for being late, the participant must inform their mentor.
7. Not leave the premises or any activity without prior permission.
8. Refrain from interacting with the opposite gender.



### **Dress Code**

Participants must dress modestly and maintain a smart and respectful appearance at all times. December-January is the winter season in Iraq; therefore, participants are advised to carry suitably warm clothes.

#### **Men:**

→ Outside the accommodation

–Khanzus / Dishdashas are highly recommended for boys.

In line with the location and aims of the course, we request that men refrain from wearing short-sleeved T-shirts and avoid wearing jeans or tracksuit bottoms. Tight-fitting clothing is not permitted at all.

Inside the Accommodation:

We request that you dress appropriately, keeping in mind that shorts, sleeveless tops, and tight-fitting clothes are not permitted.

The dress code for **Women:**

→ Outside the accommodation:

Full hijab, ensuring that one's hair, arms, and feet are fully covered.

For this, women are required to

- Wear only dark-coloured scarfs and shelas.
- Wear an Abaya-Chador. The chador will be provided on the second day
- Wear non-transparent socks.
- Wear hand socks/sleeves which will be available for purchase in Iraq.
- Makeup and perfume must not be applied.

→ Inside the accommodation, we request that you dress appropriately, keeping in mind that shorts, sleeveless tops, and tight-fitting clothes are not permitted.

**NB:** Women are required to enter and exit Iraq in their abayas.

### **Disciplinary Action**

The World Federation reserves the right to remove any participant from the course should their behaviour be deemed inappropriate and/or in breach of these Terms and Conditions and any other requirements as communicated to the participants. In such an event, no refund of course fees or other costs will be made.

Such an action would only be taken for a serious breach, and the return expenses are to be borne by the participant.



### Media

During the course, photographs and videos will be taken. This media will be used to update parents/guardians on a variety of platforms and it may also be used on our website and social media to promote the course. The media taken by the organisers may also be shared with the student's parents, donors and regional partners. The World Federation will not use pictures or videos of any participants without their consent.

**Data Protection** Any media of participants or personal information requested by TWF is held securely and will be processed in accordance with the Data Protection Act 2018 and the General Data Protection Regulations 2018.

### Exclusion of Liability

The World Federation shall not be liable for any loss or damage to property or any indirect or consequential loss however arising or any injury, illness or death caused by the participant's negligence. The participants attend the course at their own risk.

**THE WORLD FEDERATION OF KSIMC RESERVES THE RIGHT TO UPDATE THESE TERMS AND CONDITIONS FROM TIME TO TIME AND ANY UPDATED VERSION WILL BE EFFECTIVE AS SOON AS PUBLISHED ON THEIR PLATFORMS.**

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