Job Description: Qur’anic Engagement Lead

Location: Harefield, London (The WF House)
Employment Type: Full-time
Salary: Competitive, depending on experience
Reportable To: Director of RTI

Role Purpose

The Risalah Training Institute (RTI) is a global initiative dedicated to nurturing values-driven spiritual, intellectual, and professional growth. As part of this vision, the Qur’anic Engagement Lead will oversee the development and delivery of programmes that deepen connection with the Qur’an through recitation, memorisation, understanding, and practical application.

Key Responsibilities

Programme Development & Delivery

- Coordinate the development of curricula for Qur’anic Recitation, Memorisation, Understanding, and Application, including course descriptions, learning outcomes, and teaching materials.
- Design and implement teacher-training pathways for instructors.

Trainer Recruitment & Capacity Building

- Identify, vet, and onboard qualified trainers for recitation, memorisation, understanding, and application programmes.
- Build a network of instructors and ensure ongoing support and development.

Regional Engagement & Global Rollout

- Engage with regional bodies to implement Qur’anic Engagement programmes across communities.
- Coordinate programme rollout across regions and local centres.

Administration & Governance

- Oversee scheduling, trainer coordination, student tracking, and reporting.
- Contribute to RTI website content and support the development of the learning management system.
- Assist with implementing policies on fees, scholarships, and enrolment.

Marketing & Outreach

- Support publicity and marketing activities for Qur'anic Engagement programmes.

Programme Quality & Strategic Contribution

- Apply quality assurance standards across all programmes.
- Collect and act on learner feedback for continuous improvement.
- Contribute to RTI's long-term vision for Qur'anic Engagement with strategic recommendations.

Competitions & Events

- Lead or support the organisation of Qur'an competitions at local, regional, and global levels.

Compliance & Risk Management

- Ensure safeguarding, ethical, and risk-management compliance across all programmes.

Required Attributes

- Deep passion for the Qur'an and commitment to promoting its teachings.
- Experience in community work, education, or training.
- Experience in event planning or programme coordination.
- Strong organisational and project management skills.
- Excellent communication and interpersonal abilities.
- Strong attention to detail and commitment to quality.
- Ability to work collaboratively with scholars and trainers.

Desirable Attributes

- Familiarity with digital tools for education.
- Competency in one or more of the four Qur'anic Engagement areas (Recitation, Memorisation, Understanding, Application).
- Background in Islamic Studies.

How to apply

Email your CV with a covering letter explaining how you meet the requirements of this role to info@risalah.ac

Applications close on 15 February 2026.